GOVERNMENT OF WEST BENGAL

Maulana Azad College

8, RAFI AHMED KIDWAI ROAD, KOLKATA - 700013, WEST BENGAL, INDIA
Phone : 033 2249-3737 / 2226-7814 Web : https://maulanaazadcollegekolkata.ac.in
e-mail : maulanaazadcollegekolkata@gmail.com, Institutional e-mail : info@maulanaazadcollegekolkata.ac.in

Connect with us : ☐ Facebook ☐ Instagram ☐ YouTube ☐ Twitter ☐ Blog ☐ RSS
CPE (1st Cycle) ❖ NAAC Accredited 'A' Grade (2nd Cycle) ❖ DBT STAR College
ISO Certified - 14001: 2015, 50001 : 2018, 9001 : 2015

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following 1. Soft skills, 2. Language and communication skills, 3. Life skills (Yoga, physical fitness, health and hygiene), 4. ICT/computing skills

Name of the capability enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
Capacity Enhancement Course in Financial Accounting with GST	19th December, 2023 to 16th March, 2024	25	Mr. Arindam Ghosh, Faculty at West Bengal Electronics Industry Development Corporation Limited (WBEIDC), WEBEL Bhavan, Salt Lake, (033)2339-2228/2226/2327
Skill Enhancement Course in Communicative English – Batch 3 (Session 2023-24)	31st March 2024 to 31st August 2024	22	Dr. A. Chakraborty, Dept. of Basic Science andHumanities, Future Institute of Engineering and Management, Kolkata. Contact- 9830088984
Spanish Language Skill enhancement Course	18th January to 27th July 2024	11	Dr. Subir Bandyopadhyay, Faculty, IGNOU, Guest Faculty JU & KU; Mr. Partha Mukherjee, Expert in Spanish Language (B2 Level) & Founder member of "Friends of Latin America", KolkataInstitute of Spanish Studies, Kolkata, Anandam Cinema Hall, 76/C, Rai Mohan Bannerjee Road Bonhooghly, Baranagar, Behind, Baranagar, West Bengal 700108; Contact- +91-9480208123 (Whatsapp), info@instituteofspanishstudies.com
Yoga in prosperity of Life: Celebration of International Yoga Day	21st June 2023	26	Smt. Shampa Mitra, Yoga Instructor, Adinath Yoga Shikhan Kendra, Kolkata 2. Dr. Omkar Nath Pathak, Associate Professor, Department of Sanskrit, Maulana Azad College

Principal
Maulana Azad College
Kolkata

GOVERNMENT OF WEST BENGAL

Maulana Azad College

8, RAFI AHMED KIDWAI ROAD, KOLKATA - 700013, WEST BENGAL, INDIA
Phone : 033 2249-3737 / 2226-7814   Web : https://maulanaazadcollegekolkata.ac.in
e-mail : maulanaazadcollegekolkata@gmail.com, Institutional e-mail : info@maulanaazadcollegekolkata.ac.in

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Report on Capacity Enhancement Course in Financial Accounting with GST Batch IV: From 19th December, 2023 to 16th March, 2024

Introduction: Maulana Azad College introduced Skill & Capacity enhancement Course in Financial Accounting with GST in collaboration with West Bengal Electronics Industry Development Corporation Limited (WBEIDC) - WIL Division with an objective to enhance skills related to Tally and GST, of the students. The College started Batch IV of the above-mentioned certificate course from 19th of December, 2023. Mrs. Madhu Sarda, Assistant Professor, Department of Commerce is appointed as the Course Co-ordinator and Camellia C. Burman, Assistant Professor, Department of Commerce, is appointed as the Assistant Course Co-ordinator.

Course Features: This course is mainly designed for Under Graduate Commerce students. Course duration is 36 hours (9 weeks) and in-take capacity is maximum thirty students. At the end of the course, certificates are to be issued to the eligible students on the basis of their performance in class and evaluation test.

Resource Person: Mr. Arindam Ghosh
Faculty at West Bengal Electronics Industry Development Corporation Limited (WBEIDC)

Number of Applicant: Batch IV - 25 Students

Course Outcome:

- Increased Employability / Better Job Prospects
- Improved Accounting
- Salary Hike
- Updated Taxation Skills

Flyer:

Maulana Azad College

8, Rafi Ahmed Kidwai Road, Kolkata-13

in collaboration with **WBEIDC**

introduces

CERTIFICATE COURSE IN FINANCIAL ACCOUNTING WITH GST

Batch 4 (Session 2023-24)

TALLY ERP 9 (GST)

COURSE FEATURES

❖ Eligibility: Current and Former Commerce Students of Maulana Azad College

❖ Course Duration: 9 Weeks / 36 Hours

❖ Two offline classes per Week spanning 2 Hours per class including Evaluation

❖ Students in-take: 30 students (maximum)

❖ Admission: **First-come-first-served basis.**

❖ Teaching, Learning and Evaluation included.

❖ Certificate is based on performance in Class and Evaluation Test.

❖ Course Fee for Students: Rs. 1250/- (Online Payment)

Register Now!

https://forms.gle/nJCtS8q1QVXMnyy3A

SYLLABUS

- ❖ **Accounting in TALLY PRIME:** Gateway of Tally ERP 9.0, Company creation and configurations, Day to Day Transaction recording, Bills & Outstanding Management

- ❖ **Inventory Management:** Inventory Creation/ Alteration, Inventory Features, Invoicing of daily Trades, Inventory Reporting

- ❖ **Tax Deducted at Source (TDS):** Understanding TDS, Ledger Creation and Calculation, TDS Payment, Tax Reports

- ❖ **Goods & Services Tax (GST) Management:** GST Introduction, GST Features, GST Configuration, GST Invoicing

- ❖ **Data Management:** Data Control, Data Export and Import, Data Alteration

- ❖ **Reporting:** Books of Accounts, Party Outstanding, Trial Balance, Final Accounts

- ❖ **Goods & Services Tax (GST) & E-Filing:** Basic Concept of GST, Calculation & Rate of GST, Introduction of GST E-Filling, GST Rules, New GST Registration, GST Return : GSTR-1, GSTR-2 , GSTR-3B., GSTR-4, Last Updated rates in GST Form, GST Tax Form Download, Fill up & Upload.

Course Coordinator: Dr. Madhu Sarda
Department of Commerce, Maulana Azad College
Email: madhu.sarda@maulanaazadcollegekolkata.ac.in

Principal
Maulana Azad College, Kolkata

Notice: Provisionally Selected Candidates and Payment Details

Office of the Principal
Maulana Azad College, Kolkata-700013

Notice No.: **91**

Date: 29·11·23

This is to notify that the **Provisional List of Selected Candidates for the Certificate Course in Financial Accounting with GSTfor December 2023 Batch-IV** is attached herewith.

Provisionally selected candidatesare directed toconfirmtheiradmissionto the abovementioned course by following the **Enrolment Process** given below:

Enrolment Process:

Step 1: The provisionally selected candidates must make the prescribed course fee payment of Rs. 1250/- (for the **Certificate Course in Financial Accounting with GST**) through NEFT/IMPS/UPI to the following account:

Bank & Branch	HDFC BANK 45 Lenin Sarani, Kolkata-700013
Account Number	50100486275160
IFSC Code	HDFC0002788
Name of Account Holder	Mac Certificate Course Fund

Step 2: The selected candidates must properly fill up the following Google form and upload the documents (in pdf or image format) of:

1. Receipt of the Course Fee Payment
2. CU Registration/ CU Admit Card / College Admission Receipt

Google Form Link:https://forms.gle/LvshUCdhGRUraWnz8

Last Date for Payment of Course Fee & filling up the Google Form: 08/12/2023

Failing the aforementioned criteria will automatically cancel their candidature from the list.
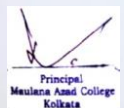
Classes will start before Christmas Vacation.

29/11/23

Dr. Madhu Sarda

Course Coordinator
Assistant Professor
Maulana Azad College
Kolkata

27/11/23

Dr. Shampa Dattta Gupta

IQAC Coordinator
IQAC
Maulana Azad College
Govt. of West Bengal
8, R.A. Kidwai Road, Kol.-13

Dr. Subhasis Dutta

Principal
Principal
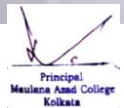Maulana Azad College
Kolkata

Provisional List of Selected Candidates for the Certificate Course in Financial Accounting with GST (Batch IV, December, 2023)

Sl. No.	Name of the Student	Semester
1	RANAJIT SAMADDAR	B.Com Semester-5
2	ALAFIA ZAINAB	B.Com Semester-1
3	ERAM SULTANA	B.Com Semester-1
4	SAYYEDA FALAK NAAZ	B.Com Semester-1
5	ABIK DUTTA	B.Com Semester-1
6	ZOYA FAROGH	B.Com Semester-1
7	SATTEERTHA SARDAR	B.Com Semester-3
8	AVISHAK DAS	B.Com Semester-3
9	PRITHIBRAJ MURMU	B.Com Semester-3
10	MD TABREZ ALAM	B.Com Semester-3
11	MD ABDUL SAHID MONDAL	B.Com Semester-1
12	SAYAN KUMAR SAMANTA	B.Com Semester-1
13	SOUJATYA MUKHERJEE	B.Com Semester-1
14	RUPANJAN DAS	B.Com Semester-1
15	HENA PARVEEN	B.Com Semester-1
16	SUVRONIL DEY	B.Com Semester-5
17	DAIPAYAN BHATTACHARYYA	B.Com Semester-5
18	NAMIRA FATIMA	B.Com Semester-5
19	TANMOY GHOSH	B.Com Semester-5
20	ABU MOHD SAJIDUL HAQUE LASKAR	B.Com Semester-5
21	SWAGATA BISWAS	B.Com Semester-5
22	RIYAZ MULLA	B.Com Semester-1
23	MD ERFAN GAZI	B.Com Semester-1
24	MUSARRAT ARA	B.Com Semester-1
25	KAMRUJJAMAN	Sanskrit (Hons.) Sem-3

29/11/23

Dr. Madhu Sarda

Course Coordinator
Assistant Professor
Maulana Azad College
Kolkata

29/11/23

Dr. Shampa Datta Gupta

IQAC Coordinator
Co-ordinator
IQAC
Maulana Azad College
Govt. of West Bengal
8, R.A. Kidwai Road, Kol.-13

Dr. Subhasis Dutta

Principal
Principal
Maulana Azad College
Kolkata

Principal
Maulana Azad College
Kolkata

Proposal Letter to West Bengal Electronics Industry Development Corporation Limited (WBEIDC) - WIL Division to Begin Batch IV:

Maulana Azad College

8, Rafi Ahmed Kidwai Road, Kolkata-700013, West Bengal, India
Phone : +91 33 2249-3737 / 2226-7814 Fax : +91 33 2249-3737 / 2226-4306
Web : www.maulanaazadcollege.in e-mail : maulanaazadcollegekolkata@gmail.com

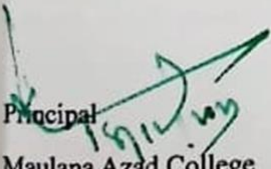Memo No. ....468./Webel   Date...18/12/2023

To
The General Manager (Education)
West Bengal Electronic Industry Development Corporation Limited
WIL Division
225 F A J C Bose Road
4th Floor
Kokata – 700020

Subject: Proposal to begin Batch IV of the Certificate Course in Financial Accounting with GST – Tally ERP 9

Sir,

With reference to the conversation between Dr. Madhu Sarda, Course Co-ordinator and Mr. Basab Bandopadhyay, I am pleased to propose the beginning of Batch IV of the Certificate Course in Financial Accounting with GST – Tally ERP 9 (36 hours) on and from 21st December, 2023. Till date twenty-five students have registered. Remuneration will be offered as per the previous arrangement.

We look forward to hearing from you.

Principal
Maulana Azad College
Principal
Maulana Azad College
Kolkata
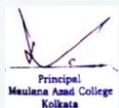
Notice: Final List of Selected Candidates and Class Schedule

Final List of Candidates for the Certificate Course in Financial Accounting with GST

Batch IV, December, 2023

ROLL NO.	NAME OF THE CANDIDATE	DEPARTMENT	SEMESTER
1	SUVRONIL DEY	B.Com (Hons.)	Semester-5
2	PRITHIBRAJ MURMU	B.Com (Hons.)	Semester-3
3	SAYAN KUMAR SAMANTA	B.Com (Hons.)	Semester-1
4	ABIK DUTTA	B.Com (Hons.)	Semester-1
5	SWAGATA BISWAS	B.Com (Hons.)	Semester-5
6	ABU MOHD SAJIDUL HAQUE LASKAR	B.Com (Hons.)	Semester-5
7	DAIPAYAN BHATTACHARYYA	B.Com (Hons.)	Semester-5
8	RUPANJAN DAS	B.Com (Hons.)	Semester-1
9	ALAFIA ZAINAB	B.Com (Hons.)	Semester-1
10	SAYYEDA FALAK NAAZ	B.Com (Hons.)	Semester-1
11	ZOYA FAROGH	B.Com (Hons.)	Semester-1
12	NAMIRA FATIMA	B.Com (Hons.)	Semester-5
13	MUSARRAT ARA	B.Com (Hons.)	Semester-1
14	TANMOY GHOSH	B.Com (Hons.)	Semester-5
15	HENA PARVEEN	B.Com (Hons.)	Semester-1
16	RIYAZ MULLA	B.Com (Hons.)	Semester-1
17	MAYUKH DUTTA	B.Com (Hons.)	Semester-1
18	MD ZUNAID RASHID	B.Com (Hons.)	Semester-5
19	KAMRUJJAMAN	Sanskrit (Hons.)	Semester-3
20	ERAM SULTANA	B.Com (Hons.)	Semester-1
21	SOUJATYA MUKHERJEE	B.Com (Hons.)	Semester-1
22	ABUL KYAR BARBHUIYA	B.Com (Hons.)	Semester-1
23	RANAJIT SAMADDAR	B.Com (Hons.)	Semester-5
24	ADNAN AKHTAR	B.Com (Hons.)	Semester-1
25	TOUKIR RAZA	B.Com (Hons.)	Semester-1

19.12.23
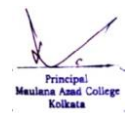
Dr. Madhu Sarda
Course Co-Ordinator
Assistant Professor
Maulana Azad College
Kolkata

19/12/23

Dr. Shampa Datta Gupta
Co-Ordinator (IQAC)
Co-ordinator
IQAC
Maulana Azad College
Govt. of West Bengal
8, R.A. Kidwai Road, Kol.-13

Dr. Subhasish Dutta
Principal
Principal
Maulana Azad College
Kolkata

Principal
Maulana Azad College
Kolkata

Government of West Bengal
Office of the Principal
Maulana Azad College, Kolkata -13

Notice No: 106

Date: 19.12.2023

Notice

Students enrolled for the Batch IV of the Certificate Course in Financial Accounting with GST – Tally ERP 9 (December 2023) are notified that their weekly offline classes will be held as per following schedule with effect from 21st December, 2023. No class will be held on registered national holiday. Students are also advised to be regular in their classes to fulfil minimum contact hours to be eligible for evaluation. Final list of selected candidates is attached herewith.

WEEKLY CLASS SCHEDULE

BATCH	DAY	TIME
	THURSDAY	4:00PM – 6:00 PM
	SATURDAY	2:30 PM – 4:30 PM

Dr. Madhu Sarda
Course Co-Ordinator
Assistant Professor
Maulana Azad College
Kolkata

Dr. Shampa Datta Gupta
Co-Ordinator (IQAC)
Co-ordinator
IQAC
Maulana Azad College
Govt. of West Bengal
8, R.A. Kidwai Road, Kol.-13

Dr. Subhasish Dutta
Principal
Principal
Maulana Azad College
Kolkata

Image:

144/1, Collin St, Janbazar, Taltala, Kolkata, West Bengal 700013, India

Latitude
22.5605504°

Longitude
88.3575632°

Local 04:54:18 PM
GMT 11:24:18 AM

Altitude 12 meters
Thursday, 11.01.2024

Attendance:

STUDENTS' ATTENDANCE REGISTER OF _____ CLASS _Bach IV_ SEC. _____

SUBJECT _Certificate Course in Financial Accounting with GST_

SESSION :— 21st December, 2023 — to 16th March 2024

ATTENDANCE FOR THE MONTH OF 21st December, 2023 to _____

Adm. No.	Serial No.	Roll No.	NAME OF STUDENTS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	1	1-4-23	Suvronil Dey	P	P	P	P	P	A	A	A	A	P	P	P	P	P	A		P	P													
	2	2-4-23	Prithibraj Murmu	P	A	A	A	A	A	A	A	A	A	H	A	A	A	A		P	P													
	3	3-4-23	Sayan Kuman Samanta	P	P	P	P	P	P	P	P	P	P	P	P	P	A	A		A	A													
	4	4-4-23	Asik Dutta	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A		P	P													
	5	5-4-23	Swagata Biswas	P	P	P	P	P	P	A	A	P	P	P	P	A	P	P		P	P													
	6	6-4-23	Abu Mohd Sajidul Haque Laskan	P	P	P	P	P	P	A	A	P	A	P	P	P	A	P		P	P													
	7	7-4-23	Daipayan Bhattacharyya	P	P	P	P	P	P	P	A	A	P	A	A	A	A	P		A	A													
	8	8-4-23	Rupanjan Das	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P		P	P													
	9	9-4-23	Alafia Zainab	P	A	A	P	P	P	P	P	P	A	P	P	A	P	P		A	P													
	10	10-4-23	Sayyeda Falak Naaz	A	A	A	P	P	P	P	P	P	A	P	P	T	P	P		P	P													
	11	11-4-23	Zoya Farogh	P	A	A	P	P	P	P	P	P	A	P	P	P	P	P		P	P													
	12	12-4-23	Nausira Fatima	P	P	P	P	P	P	P	P	A	A	P	A	P	P	P		P	P													
	13	13-4-23	Musarrat Ara	P	P	P	P	P	P	P	A	A	A	P	P	P	P	P		P	P													
	14	14-4-23	Tanmoy Ghosh	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A		A	P													
	15	15-4-23	Hena Parveen	P	P	P	P	P	P	A	P	P	A	P	P	P	P	P		P	P													
	16	16-4-23	Riyaz Mulla	P	P	P	P	P	P	P	P	A	P	A	P	A	P	P		P	P													
	17	17-4-23	Mayukh Dutta	P	P	P	P	P	P	P	P	P	P	A	P	A	P	P		A	P													
	18	18-4-23	Md. Zunaid Rashid	P	P	P	P	P	P	P	P	A	P	A	P	A	P	P		P	P													
	19	19-4-23	Kamruzjaman	P	P	P	P	P	P	P	P	A	A	A	A	A	A	P		A	P													
	20	20-4-23	Esram Sultana	P	A	A	P	P	P	P	P	P	A	P	A	A	A	A		P	P													
	21	21-4-23	Saujatya Mukherjee	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P		P	P													
	22	22-4-23	Abul Kyan Barbhuiya	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P		P	A													
	23	23-4-23	Ranajit Samaddan	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P		A	P													
	24	24-4-23	Adnan Akhtar	P	P	P	P	P	P	P	P	P	P	P	P	P	A	A		P	P													
	25	25-4-23	Tauhin Raza	P	P	P	P	P	P	P	A	P	P	P	P	P	A	P		A	P													

Completion Certificate:

To
The Manager
West Bengal Electronic Industry Development Corporation Limited
Webel Education & Training
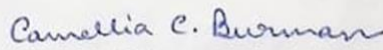DN – 53, Sector – V, Salt Lake, Kolkata – 700091.

Date: 1|7|2024

This is to inform you that the **Certificate Course in Financial Accounting with GST - Tally ERP 9** has been successfully completed as per the schedule (36 hours) on 16th March, 2024 by Mr. Arindam Ghosh. Total twenty four (24) students have completed the course and one (1) student was unable to complete the course.

We take this opportunity to thank you and hope to work with you in the near future.

Dr. Subhasis Dutta
Principal
Maulana Azad College
Principal
Maulana Azad College
Kolkata
Govt. of West Bengal

Dr. Shampa Datta Gupta
Co-Ordinator (IQAC)
Maulana Azad College
Co-ordinator
IQAC
Maulana Azad College
Govt. of West Bengal
8, R.A. Kidwai Road, Kol.-13

Camellia C. Burman
Camellia C. Burman
Assistant Course Co-Ordinator
Maulana Azad College
Assistant Professor
Maulana Azad College
Kolkata

received.
01.07.24

Grades Attained by Students:

Certificate in Financial Accounting with GST - Tally ERP 9

BATCH -IV

Starting Date:21.12.2023   End Date:16.03.2024

ROLL NO.	NAME OF STUDENTS	ATTENDANCE	ASSIGNMENT	ATTENDANCE	ASSIGNMENT	EXAM	TOTAL MARKS	GRADE
1	Suvronil Dey	72%	16	7.2	16	68	91.2	A++
2	Prithibraj Murmu	17%	7	9.4	7	0	16.4	-
3	Sayan Kumar Samanta	100%	17	10	17	71	98	A++
4	Abik Dutta	94%	18	9.4	18	68	95.4	A++
5	Swagata Biswas	72%	16	6.7	17	70	93.7	A++
6	Abu Mohd Sajidul Haque Laskar	61%	16	6.1	16	68	90.1	A++
7	Daipayan Bhattacharyya	83%	18	8.3	18	70	96.3	A++
8	Rupanjan Das	83%	17	7.2	17	66	90.2	A++
9	Alafia Zainab	83%	16	6.7	16	66	88.7	A+
10	Sayyeda Falak Naaz	78%	17	7.8	17	66	90.8	A++
11	Zoya Farogh	72%	15	7.2	15	68	90.2	A++
12	Namira Fatima	78%	16	7.8	16	63	86.8	A+
13	Musarrat Ara	94%	18	9.4	18	68	95.4	A++
14	Tanmoy Ghosh	89%	15	8.9	15	67	90.9	A++
15	Hena Parveen	83%	16	8.3	16	63	87.3	A+
16	Riyaz Mulla	100%	18	10	18	63	91	A++
17	Mayukh Dutta	83%	18	9.4	18	67	94.4	A++
18	MD Zunald Rashid	61%	15	6.7	17	60.2	83.9	A+
19	Kamrujjaman	61%	15	6.7	15	61.6	83.3	A+
20	Eram Sultana	83%	15	8.3	17	65	90.3	A++
21	Soujatya Mukherjee	94%	18	9.4	18	63	90.4	A++
22	Abul Kyar Barbhuiya	94%	17	9.4	17	68	94.4	A++
23	Ranajit Samaddar	94%	17	9.4	17	66	92.4	A++
24	Adnan Akhtar	72%	15	7.2	15	64	86.2	A+
25	Toukir Raza	78%	16	7.8	17	64	88.8	A+

24 nos. Certificate handed over to the collage authority

Received 24 pieces. col 22/7/24.

Principal
Maulana Azad College
Kolkata

Notice for Certificate Distribution:

This is to notify that the **Certificates of Certificate Course in Financial Accounting with GST** will be distributed to Batch IV (19th December 2023 to 16th March 2024) from 2nd August 2024 to 10th August 2024 (excluding Thursday and Sunday). Students are requested to collect their certificates from the department from 1:30 pm to 2:30 pm.

Camellia C. Burman.

Camellia C. Burman
Assistant Course Coordinator

Principal
Maulana Azad College, Kolkata

Principal
Maulana Azad College
Kolkata

Certificate Distribution:

CertificateinFinancial Accounting withGST- TallyERP 9

ROLLNO.	NAMEOFSTUDENTS	GRADE	SIGNATURE
1	SuvronilDey	A++	Suvronil Dey (6290451313)
2	PrithibrajMurmu	.	
3	SayanKumarSamanta	A++	Sayan Kr. Samanta (7439054566)
4	AbikDutta	A++	Abik Dutta 9002462039
5	SwagataBiswas	A++	Swagata Biswas 7401484094
6	AbuMohdSajidulHaqueLaskar	A++	Mohd Sajidul (6900086504)
7	DaipayanBhattacharyya	A++	Daipayan Bhattachauyya (8335893392)
8	RupanjanDas	A++	Rupanjan Das (7980151881)
9	AlafiaZainab	A+	Alafia Zainab (8409175946)
10	SayyedaFalakNaaz	A++	Sayyeda Falak Naaz (8752383924)
11	ZoyaFarogh	A++	Zoya Farogh (7654182355)
12	NamiraFatima	A+	Namira Fatima (6203581800)
13	MusarratAra	A++	Musarrat Ara (6291758382)
14	TanmoyGhosh	A++	Tanmoy Ghosh (9330315059)
15	Hena Parveen	A+	Hena Parveen (8584903903)
16	RiyazMulla	A++	Riyaz Mulla (8800918223)
17	MayukhDutta	A++	Mayukh Dutta (9875644855)
18	MDZunaidRashid	A+	MD Zunaid 7549198119
19	Kamrujjaman	A+	Kamrujjaman 6001498006
20	EramSultana	A++	Eram Sultana
21	SoujatyaMukherjee	A++	Soujatya mukherjee (7003808224)
22	AbulKyarBarbhuiya	A++	Abul Kyar 6001527199
23	RanajitSamaddar	A++	Ranajit Samad 8951779048
24	AdnanAkhtar	A+	Adnan Akhtar 9852137905
25	ToukirRaza	A+	Toukir Raza 9748120057

Specimen Certificate:

MAULANA AZAD COLLEGE

Webel
opportunities InfiiTe

8, Rafi Ahmed Kidwai Road, Kolkata - 700 013

in association with

West Bengal Electronics Industry Development Corporation Limited

(A Government of West Bengal Undertaking)
Webel Education & Training
DN - 53, Sector -V, Saltlake, Kolkata - 700091

C E R T I F I C A T E

Certified that **Suvronil Dey** *has successfully completed 36 hours training on* **'Certificate Course in Financial Accounting with GST-Tally ERP 9'** *conducted by* **Maulana Azad College** *from 19th December, 2023 to 16th March, 2024 and secured Grade A++.*

GRADE SCHEME	
A++	Outstanding (90-100)
A+	Excellent (80-89)
A	Very Good (70-79)
B+	Good (60-69)
B	Fair (50-59)

Camellia C. Burman	**Dr. Shampa Datta Gupta**	**Mr. Puspal Ghosh**	**Principal**
Assistant Course Co-ordinator	Co-ordinator (IQAC)	GM (Education)	Maulana Azad College
Maulana Azad College	Maulana Azad College	WBEIDCL	

Report on Skill Enhancement Course in Communicative English – Batch 3 (Session 2023-24)

The aim of a communicative English course is to improve learners' ability to communicate effectively in English in diverse situations. It focuses on enhancing fluency, pronunciation, intonation, and confidence in speaking through structured practice and real-life simulations. The course covers various topics and scenarios, while also providing strategies for acquiring and applying vocabulary effectively in communication. Additionally, it helps learners overcome inhibitions and the fear of making mistakes, thereby building their confidence in using English for communication.

- **Duration of course** : 30 hours (from 31st March 2024 to 31st August 2024)
- **Name of Instructor / Mentor along with affiliation**: Dr. A. Chakraborty, Dept. of Basic Science and Humanities, Future Institute of Engineering and Management, Kolkata.

- **Curriculum:** Introduction to Communication, types of communication, barriers of communication, KOPPACT factor, LSRW skills, self-introduction, guidelines of JAM Session, practice sessions, public speech, extempore & filler words, conversation & role-play, subject-verb agreement, tense, narration & voice change, poster presentation (group activity), group discussion, interview skills, PPT presentation, debate, listening & retelling (audio/visual presentation).

Outcome: Successfully completing the course fosters the development of skills necessary for effective communication in a variety of interpersonal contexts, including formal and informal settings, professional environments, and social interactions. It introduces learners to digital tools and resources that support language learning and communication, such as online dictionaries, language learning apps, and communication platforms. The course also offers opportunities for real-life communication tasks, including discussions, debates, presentations, and role-plays, enabling learners to apply their language skills in authentic situations.

Platform: Google Meet.

The detailed report is attached below.

- <u>Name of the course</u>: Certificate course in Communicative English

- <u>College Notice</u>:

Government of West Bengal
Office of the Principal
Maulana Azad College, Kolkata

Date 28.11.2023

Notice

It is hereby notified that Maulana Azad College will shortly start the enrolment process for Batch 3 of Certificate Course in Communicative English. Interested students from Maulana Azad College as well as students from other colleges having Memorandum of Understanding (MOU) with Maulana Azad College can fill up the Google Form with requisite documents and information to indicate their willingness. Those selected on first-come-first basis will have to pay the course fee of Rs 600/- to the following bank account number via online mode to confirm their candidature.

Account Name : MAC Certificate Course Fund
Account Number : 50100486275160
IFSC Code : HDFC0002788
MICR Code : 700240085
Branch Address : 45 Lenin Sarani, Kolkata - 700013..

Weekly online classes will be held as per following schedule. Enrolled candidates are also advised to be regular in their classes so that they may fulfil minimum contact hours required to be eligible for evaluation.

WEEKLY CLASS SCHEDULE

DAY	TIME	Instructor	Course Duration
SATURDAY	6.00pm - 7.00pm	Dr. Arnab Chakraborty	30 hours
SUNDAY	6.00pm - 7.00pm	Dr. Arnab Chakraborty	

D. Basu
Dr. Debasri Basu
Course Co-ordinator
Course Co-ordinator
Maulana Azad Coll
Govt. of West Bengal

Dr. Shampa Dutta Gupta
IQAC Co-Ordinator
Co-ordinator
IQAC
Maulana Azad College
Govt. of West Bengal
8, R. A. Kidwai Road, Kol.-13

Dr. Subhasis Dutta
Principal
Principal
Maulana Azad College
Kolkata
Govt. of West Bengal

Names of enrolled students:

Baris Hasan	Riyaz Mulla	Anisur Rahaman Gazi
Moumita Dan	Annesha Mukhopadhyay	Sumit Biswas
Sambhavi Mukherjee	Ankita Das	Afrin Sultana
Gulnar Musarrat	Disha Mondal	Senjuti Dasgupta
Ariz Samin Arzoo	Oindrila Burman	Ripa Paul
Naseha Perween	Hritama Dey	Mehedi Hasan
Mosmmat Jesmina Khatun	Abdul Aziz Mandal	Nilavo Roy
Poulomi Debnath	Arka Banerjee	Anuj Santra
Sudipta Mondal	Sayantan Mandal	Somali Ghosh
Ainul Hoque	Souvik Naskar	Ria Chakraborty
Puspendu Manna		

Result of students:

MAULANA AZAD COLLEGE

Kolkata – 700013

Result of Certificate Course in Communicative English

Batch III (2023-2024)

Name	Full Marks	Marks obtained	Grade
Sayantan Mandal	100	87	A+
Souvik Naskar	100	78	A
Sumit Biswas	100	86	A+
Afrin Sultana	100	16	-
Senjuti Dasgupta	100	91	A+ +
Mehedi Hasan	100	84	A+
Puspendu Manna	100	81	A+
Somali Ghosh	100	82	A+
Ria Chakraborty	100	91	A+ +
Baris Hasan	100	86	A+
Moumita Dan	100	77	A
Gulnar Musarrat	100	62	B+
Naseha Perween	100	60	B+
Poulomi Debnath	100	73	A
Sudipta Mondal	100	50	B
Ainul Hoque	100	50	B
Ankita Das	100	18	-
Oindrila Burman	100	82	A+
Abdul Aziz Mandal	100	19	-
Arka Banerjee	100	83	A+

DBasu

Course Co-ordinator
Course Co-ordinator
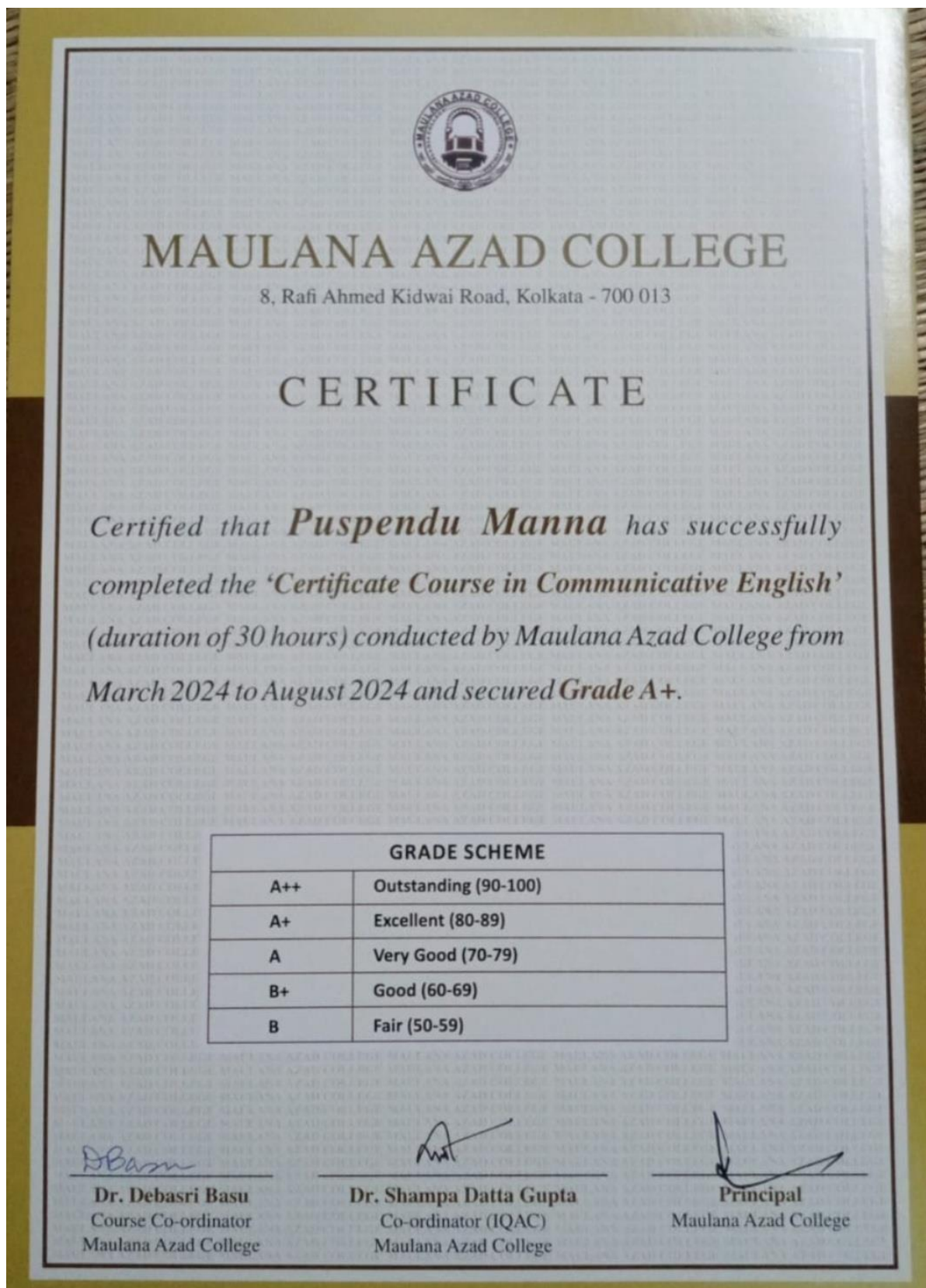Maulana Azad College
Govt. of West Bengal

IQAC Co-ordinator
Co-ordinator
IQAC
Maulana Azad College
Govt. of West Bengal
8, R.A. Kidwai Road, Kol.-13

Principal
Principal
Maulana Azad College
Kolkata

Principal
Maulana Azad College
Kolkata

- Sample certificate:

MAULANA AZAD COLLEGE

8, Rafi Ahmed Kidwai Road, Kolkata - 700 013

CERTIFICATE

Certified that **Puspendu Manna** has successfully completed the 'Certificate Course in Communicative English' (duration of 30 hours) conducted by Maulana Azad College from March 2024 to August 2024 and secured **Grade A+**.

GRADE SCHEME	
A++	Outstanding (90-100)
A+	Excellent (80-89)
A	Very Good (70-79)
B+	Good (60-69)
B	Fair (50-59)

Dr. Debasri Basu	**Dr. Shampa Datta Gupta**	Principal
Course Co-ordinator	Co-ordinator (IQAC)	Maulana Azad College
Maulana Azad College	Maulana Azad College	

- <u>Signature sheet for certificate distribution:</u>

Maulana Azad College

Kolkata – 700013.

Certificate Course in Communicative English

Batch 3 (March 2024 – August 2024)

Name	Signature	Date
Sayantan Mandal	Sayantan Mandal	20/11/24
Souvik Naskar	Souvik Naskar	18/11/2024
Sumit Biswas	Sumit Biswas	18/11/2024
Afrin Sultana —	—	—
Senjuti Dasgupta	Senjuti Dasgupta	18/11/2024
Mehedi Hasan	Mehedi Hasan	18/11/2024
Puspendu Manna	Puspendu Manna	18/11/2024
Somali Ghosh	Somali Ghosh	19.11.2024
Ria Chakraborty	Ria Chakraborty	—
Baris Hasan	Baris Hasan.	18/11/2024
Moumita Dan	Moumita Dan	19/11/2024
Gulnar Musarrat	Gulnar Musarrat.	19.11.24.
Naseha Perween	Naseha Perween	19/11/2024
Poulomi Debnath	Poulomi Debnath	19/11/2024
Sudipta Mondal	Sudipta Mondal	19.11.2024.
Ainul Hoque	Ainul hoque	19/11/2024
Annesha Mukhopadhyay—	—	—
Ankita Das —	—	—
Oindrila Burman	Oindrila Burman	20/11/2024
Abdul Aziz Mandal —	—	—
Arka Banerjee	Arka Banerjee	19/11/2024

GOVERNMENT OF WEST BENGAL

Maulana Azad College

8, RAFI AHMED KIDWAI ROAD, KOLKATA - 700013, WEST BENGAL, INDIA
Phone : 033 2249-3737 / 2226-7814   Web : https://maulanaazadcollegekolkata.ac.in
e-mail : maulanaazadcollegekolkata@gmail.com, Institutional e-mail : info@maulanaazadcollegekolkata.ac.in

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CPE (1st Cycle) ❖ NAAC Accredited 'A' Grade (2nd Cycle) ❖ DBT STAR College
ISO Certified - 14001: 2015, 50001 : 2018, 9001 : 2015

Report on Spanish Language Skill enhancement Course

Organised by IQAC, Maulana Azad College, in collaboration with Institute of Spanish Studies, Kolkata

Initiate a certificate course in Spanish Language Education which will empower the students to seek for newer and alternative avenues in the job market especially in the sectors of foreign language trainers, translators, Spanish travel consultants etc. considering the high demand of Spanish language experts. Additionally, faculty members of different departments, especially those from languages, humanities and social sciences group can also benefit from this course professionally as it will enable them to expand their research horizons simultaneously enhancing their academic credentials.

Resource Person:

1. Dr. Subir Bandyopadhyay, Faculty, IGNOU, Guest Faculty JU & KU.
2. Mr. Partha Mukherjee, Expert in Spanish Language (B2 Level) & Founder member of "*Friends of Latin America*", Kolkata.

Expected outcome: The generation of new job opportunities for students in the labour market and the empowerment of faculty members to enhance their academic and research credentials.

The details of the report is given below.

Spanish Language Certificate Course Batch 4

Classes of the Course was resumed on 18.01.2024

The Terminal Examination of the Course was held on 27.07.2024

No. of Participants joined the course initially: 19

No. of Participants sat in terminal examination: 11

Attendance register of students enrolled:

Students attending the class sessions:

GOVERNMENT OF WEST BENGAL

Maulana Azad College

8, RAFI AHMED KIDWAI ROAD, KOLKATA - 700013, WEST BENGAL, INDIA
Phone : 033 2249-3737 / 2226-7814   Web : https://maulanaazadcollegekolkata.ac.in
e-mail : maulanaazadcollegekolkata@gmail.com, Institutional e-mail : info@maulanaazadcollegekolkata.ac.in

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CPE (1st Cycle) ❖ NAAC Accredited 'A' Grade (2nd Cycle) ❖ DBT STAR College
ISO Certified - 14001: 2015, 50001 : 2018, 9001 : 2015

Report on "Yoga in prosperity of Life: Celebration of International Yoga Day"

Organized by IQAC, Maulana Azad College

Objective: The objective of organizing a Yoga & Healthy life is primarily to enhance the mental and physical wellbeing of the students, teachers and non-teaching staffs of the college. At the same time the camp aimed to spread awareness on physical fitness and the utility of the same.

Date: 23rd June, 2023.

Duration: 11:30 to 14:30 hrs.

Resource person:

1. Smt. Shampa Mitra, Yoga Instructor, Adinath Yoga Shikhan Kendra, Kolkata

2. Dr. Omkar Nath Pathak, Associate Professor, Department of Sanskrit, Maulana Azad College

Brief description of the activity: Maulana Azad College Internal Quality Assurance Cell (IQAC) celebrated International Yoga Day on June 21, 2023, with vehemence and enthusiasm. The event commenced with a serene yoga session led by experienced instructors, promoting physical and mental well-being. Students from diverse disciplines embraced the holistic practice, fostering unity and harmony.

Number of Participants: 26 students and teaching & non-teaching staffs.

Outcome: The probable outcome includes improvement of physical and mental health of everyone especially in this present stressful lifestyle. It becomes also beneficial for improving flexibility, strength, and mental health. It could also help relieve stress, inflammation, and disquiet.

Principal
Maulana Azad College
Kolkata

Principal
Maulana Azad College

IQAC of Maulana Azad College will celebrate World Yoga Day on 21.06.2023 from 12 noon. All the teachers and students are hereby requested to join the programme.

- Inauguration
- Importance of Yoga: Dr. Onkar Nath Pathak, Head, Department of Sanskrit
- Yoga Demonstration: Sm Shampa Mitra, Yoga Instructor

Coordinator
Co-ordinator
IQAC
Maulana Azad College
Govt. of West Bengal
t. ..A. Kidwai Road, Kol.-13

Principal
Maulana Azad College
Principal
Maulana Azad College
Kolkata

"Yoga in prosperity of Life: Celebration of International Yoga Day"
Attendance Sheet

Maulana Azad College

Celebration of World Yoga Day, June 21, 2023

SERIAL NO.	NAME	SIGNATURE
1	Madhurima Sana	Madhurima Sana.
2	Ayan Bera	Ayan Bera
3	Pabitra Kumar Sasmal	Pabitra Kumar Sasmal
4	Aniket Ghosh	Aniket Ghose
5	Jaypal Barik.	Jaypal Barik.
6	chandan Maity	chandan Maity
7	Soumik Goswami	Soumik Goswami
8	Pramatha Nath Sinha	PNsinha
9	Diptorup Chakraborty.	Diptorup Chakraborty.
10	Mahdiyah Nassar.	Mahdiyah Nassar.
11	Rupsa Chakraborty	R Chakraborty
12	Disha Chowdhury	Disha Chowdhury
13	Mehek Zaman	Mehek Zaman
14	Ronit Sarkar	Ronit Sarkar
16	SOUVIK GHOSH	Souvik Ghosh
17	Pritam Roy	Pritam Roy
19		
20		
21		
22		
23		
24		
25		

Principal
Maulana Azad College
Kolkata
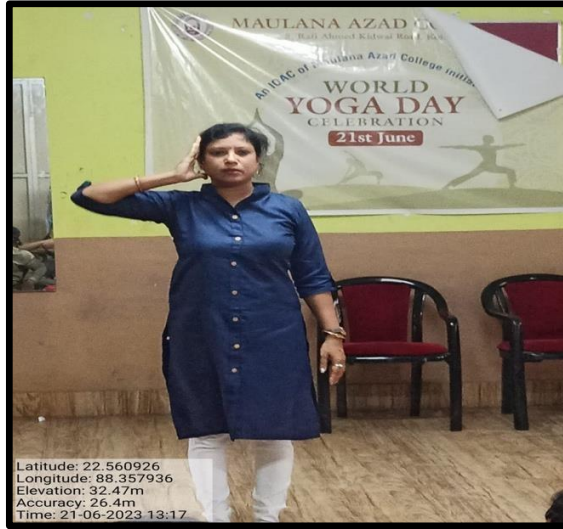
Some moments of International Yoga Day celebration, 2023